

BAYLEYS

SCHOLARSHIP

The fast track to growth in real estate

BAYLEYS SCHOLARSHIP APPLICATION FORM



Welcome to New Zealand's premier real estate scholarship programme.

As New Zealand's leading full-service real estate agency, Bayleys is wholeheartedly committed to ensuring the long-term on-going success of this incredibly vibrant industry.

The Bayleys Scholarship is designed to give successful recipients the skills, knowledge, tools, and support they need to make it to the top in the real estate industry.

Bayleys launched the Bayleys Scholarship programme in 2010. Quite frankly, we have been overwhelmed at the sheer volume and calibre of applications received in the time the scholarship has been running.

A careful vetting procedure ensures that only the best candidates progress through scholarship application process.

After nine years, more than 140 Bayleys Scholarships have been awarded to highly deserving real estate professionals who have displayed an outstanding dedication to furthering their careers.

Those 140 recipients encompass all property sectors – country, commercial and industrial, and residential. Recipients have been located across New Zealand – from Kerikeri to Queenstown.

In addition to the 140 Bayleys Working Scholarships allocated throughout New Zealand, a further 18 new salespeople have joined Bayleys after being attracted to the company because of the programme, but who, through various circumstances, did not qualify or were ineligible for a scholarship.

This shows the powerful attraction of the Bayleys brand in the real estate sales marketplace.

The success of the Bayleys Scholarship programme to date, and the enthusiasm shown by recipients in developing their careers, has encouraged us to open up the opportunity again in 2019.

This year again, the emphasis on scholarships is firstly to entice salespeople with limited current real estate sales experience who are looking to move from other agencies, to one where training and personal development are treated with the utmost importance and resource commitment.

Of course, the Bayleys Scholarship will still also be open to individuals from other professions looking at launching a new career in real estate sales.

The Bayleys Scholarship application form is your first step toward growing your business and achieving your career ambitions of becoming a leading real estate professional with New Zealand's foremost full-service real estate agency.... Bayleys.

I look forward to seeing your applications.

Mike Bayley
Managing Director

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A Bayleys Working Scholarship entitles you to:

- Full training with an ITO approved organisation - under the new Real Estate Agents Act, to gain a Salesperson's Licence.
- A four-day intensive training course at Bayleys Property College in Auckland - with a special emphasis on working within the new Real Estate Agents Act - including travel and accommodation costs.
- Professional creation of an agent profile website and personal biography - enabling you as the scholarship recipient to 'hit the ground running' when seeking new listings and customers.
- \$5000 worth of property advertising in Bayleys' suite of national magazines, in the property sector of your choice.
- Employment with Bayleys - encompassing a guaranteed salary if you choose, and a commission component on top.
- Attendance at Bayleys' annual conference and black tie awards dinner.

What qualities are we looking for?

- Passion. Enthusiasm. Motivation. A drive to succeed.
- A commitment and desire to be the best in the business over a long-term career in real estate.
- An ability to demonstrate a successful track record in your previous employment, academic endeavours, sports performances or community service.
- Integrity and honesty.
- An excellent ability to build customer relationships through superior communications skills and diligent customer service.
- The desire to be the very best in your chosen career of real estate.

The Bayleys Working Scholarship is open to anyone already working in the industry or to those who are new to the industry.

How do you apply?

Fill in the application form and attach the following:

- A covering letter outlining why you are an outstanding potential recipient for a Bayleys Working Scholarship.
- A copy of your CV (please do not send original documents).

Email or post your application and attachments to:

Carol Henry, Recruitment Manager

Bayleys Realty Group Limited
30 Gaunt Street,
Auckland 1010

PO Box 92530, Wellesley Street, Auckland 1141

Email: carol.henry@bayleys.co.nz

by 5pm 31st March 2019.

Or online at www.bayleys.co.nz/careers



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Confidential

Application for Bayleys Working Scholarship

A. INTRODUCTION

Thank you for applying for a Bayleys Working Scholarship. The information you provide in this application form and in any accompanying CV will be used to help us assess your suitability for the Bayleys Working Scholarship. You should ensure that the information you provide is entirely accurate. Failure to provide correct information may prejudice our ability to assess your suitability. The provision of false information is grounds for dismissal or cancellation of your employment.

All information you give us will be treated confidentially and will only be released in accordance with the authorisations you provide to us in this form.

If your application is successful, the information will become part of Bayleys' personnel records. You are entitled to access the information upon request.

If your application is unsuccessful, the information will be destroyed.

B. PERSONAL DETAILS

Surname	<input type="text"/>		
First Names	<input type="text"/>		
Address	<input type="text"/>		
Email	<input type="text"/>		
Telephone (Day)	<input type="text"/>	Telephone (After Hours)	<input type="text"/>
Mobile:	<input type="text"/>		

Are you legally entitled to work in New Zealand? In other words, do you have NZ citizenship, permanent residence in NZ or a current work permit/visa? Yes No

Do you hold a current Salesperson's Licence? Yes No

Do you have a spouse, partner, relative or household member working with Bayleys or a company associated with Bayleys? Yes No

Do you have a spouse, partner, relative or household member working elsewhere in the property or real estate industries? Yes No

Are you aware of any other factors that would place you in a potential conflict of interest with Bayleys? Yes No

If the answer to one of the above three questions is yes, please provide details:

Do you perform any other work (paid or unpaid) that you intend to continue to perform if you are offered the role you are applying for? Yes No

If the answer to the above question is yes, please provide details of the work and the way it may impact upon your ability to perform the role:

Do you have any other commitment that may affect your ability to perform the role applying for (eg: sports, community service, territorial army)?

Yes No

If the answer to the above question is yes, please provide details of the commitment(s) and the way it/they may impact upon your ability to perform the role:

C. QUALIFICATIONS AND SKILLS

You do not need to complete sections C. D. E. or F. if your application is accompanied by a CV that contains the information requested in this section.

Please list below your relevant qualifications and education:

Institution	Course	Year of completion

List the skills and experience (eg: computer skills, technical skills) you consider are relevant to your application:

D. MEMBERSHIP, INTERESTS AND ACHIEVEMENTS

List the major interests and activities that you are involved in, or have undertaken, in the last 3 years (eg: club or team membership, volunteer activities) which you consider relevant to your application:

E. EMPLOYMENT HISTORY

Please list your previous roles below (beginning with your present or most recent position):

Employer	Position Held	Key Responsibilities	From	To	Reason for Leaving

Do you authorise Bayleys to contact your previous employer(s) to obtain references about you?

Yes No

If no, please indicate why:

Have you ever been disciplined for dishonesty?

Yes No

Have you ever been dismissed from employment, or been the subject of an investigation that resulted in your resignation?

Yes No

If you have answered yes to either of the above questions, please provide details:

F. REFEREES

Please list referees that Bayleys can contact to discuss you and your ability to perform the role:

Name		Position	
Organisation		Telephone	
Address			

Name		Position	
Organisation		Telephone	
Address			

G. HEALTH

Do you have any physical impairments, injury or any condition that Bayleys might consider would affect your ability to perform this role, or that the role might aggravate (e.g. back injury, OOS, etc)?

Yes No

If yes, please provide brief details:

If you are shortlisted for the position do you agree to undergo a medical examination, including a drug and alcohol test, if Bayleys considers such tests to be relevant to the position?

Yes No

If you are employed by us do you agree to undergo drug and alcohol tests, if

a. you work in a safety sensitive area or

b. there is reasonable cause to suspect that drugs or alcohol may be impacting on your work?

Yes No

The tests and/or examination would be conducted by a medical practitioner nominated by Bayleys.

H. CRIMINAL RECORD AND CREDIT CHECK

Have you ever been the subject of the Police Diversion Scheme?

Yes No

Have you ever been convicted of an offence in New Zealand or any other country?

Yes No

Are there any charges against you yet to be heard?

Yes No

If you answered yes to any of the above questions, please provide brief details:

If you are shortlisted for the position Bayleys may decide to check your criminal record and credit status.

Do you consent to such a check?

Yes No

Date of Birth

Place of Birth

Under the Criminal Records (Clean Slate) Act 2004, you do not need to declare your New Zealand conviction if all the following apply: (a) It has been 7 or more years since your most recent conviction and you have not reoffended; and (b) You have never had a custodial sentence imposed upon you; and (c) You have paid any fines/costs/compensation/reparation.

Regardless of how long ago you were convicted, you are not eligible to conceal your conviction if:

- you have ever been convicted of a sexual offence; or
- you have ever been disqualified from holding a driver licence for repeat offending involving alcohol/drugs; or
- the conviction was from overseas.

Previous names (e.g. maiden name, aliases)

Time lived at present residential address (approximately)

Previous address(es) in last three years	Time lived there

Do you hold a current driver's licence?

Yes No

If answer is yes, please provide your driver's licence number

Please list the registration plate numbers of all vehicles you currently own

I authorise Bayleys Realty Group Limited to request and obtain all available information concerning my criminal record and credit status

Print full name

Signature

IMPORTANT - PLEASE READ DECLARATION BELOW

I certify that the information I have given in this application and any accompanying CV is true and correct. I declare that I have not withheld any information that could affect Bayleys' decision to employ me. I understand that if I have given information that is in Bayleys' opinion materially incorrect, inaccurate or misleading, or if I have left out any important information, I may not be considered for appointment, or if appointed my employment may be terminated.

I declare that my reasons for leaving my former and/or present employment are fully detailed in this application. I have declared to Bayleys any formal disciplinary action taken against me by such employers. I confirm that no such employer has accused me of dishonesty or breach of the fiduciary duties owed by me to that employer. I accept that my employment agreement with Bayleys may be immediately terminated in the event of this information being incorrect in any respect.

I acknowledge that the information given by me in connection with this application may be discussed with my referees and previous employers, and I agree to them being contacted. I understand that the information gained from this will be held in confidence and will not be available to me.

Once your application is completed please attach:

- A covering letter outlining why you are an ideal candidate for a Bayleys Working Scholarship.
- A copy of your CV (please do not send originals).

Please email or post your application and attachments to:

Carol Henry, Recruitment Manager

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